

COURSE REFERENCE CODE

DDI (Due Diligence Investigations)

COURSE OVERVIEW

The requirement to conduct investigative (or reputational) due diligence on third parties has become a legal expectation in many countries that have ratified the OECD Anti-Bribery Convention, or the United Nations Convention against Corruption. Conducting adequate due diligence often requires the services of professional private investigators whether working in-house or through a private investigation agency.

This module has been developed to provide students a detailed understanding of when due diligence is required, what elements of the investigation process should be considered, and what information is typically required to fulfill expectations as regards a professional and thorough investigation.

COURSE OBJECTIVES

This module will demonstrate to the student the following:

- Exploring the risk-based approach to due diligence investigations;
- Defining concerns that need to be addressed via the investigation process;
- The type of entities likely to be involved in the due diligence investigation process;
- Preparing third-party risk assessments;
- Conducting risk-based anti-corruption due diligence investigations;
- Information gathering techniques;
- Evaluating results and the identification of red flags; and
- Report preparation.

METHOD OF INSTRUCTION

The training is designed to update and improve the capacity of case managers to understand the complexities of reputational due diligence investigations, and supervise those tasked with gathering information. This hands-on course takes a practical approach towards developing an investigative strategy and information analysis capability. During the training students will be required to demonstrate understanding and application via a series of practical exercises.

On conclusion of the module participants will receive a comprehensive set of student notes and certificate of completion.

COURSE DURATION	COURSE VALUE
1 day module	This module will be of value to investigation managers, researchers and field investigators who are required to conduct a variety of due diligence investigations, as well as legal counsel who are often involved in overseeing such investigations on behalf of their clients.